**Adote A. Akpabie**Germantown, MD 20874   
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**SUMMARY**  
Professional, passionate military-trained with SECRET security clearance, task oriented, and strong problem-solving skills with a keen attention to details and leadership experience capable of adapting to change management principles, and deploying steps for quality management. Expertise in performing analysis to improve organization's productivity, and contributing in financial growth.

**EDUCATION**  
**Master of Science in Information Technology: Informatics Specialization**  December 2019  
University of Maryland University College   
Relevant Coursework: *Information systems design, modeling understanding, decisions making, and developing and implementing proposals; Emerging technologies management, such as cloud computing, BYOD, and virtualization; Design for the web using Java and CGI scripts as well as usability best practices; Ensuring and managing information security, including risk and vulnerability analysis, security planning, and security architecture; Applying legal, ethical, and privacy considerations to information assurance decisions; and Apply management practices related to the acquisition of IT systems, components, and services, including enterprise strategic planning, financial planning and budgeting, and integration*

**Bachelor of Art, Political Science/International Relation** February 2017  
American Military University   
Relevant Coursework: *Analysis of the fundamental theories and philosophies of government, governance, economy, and civil society; Comparison of the political elements of representative democracy and with other political systems; Assess the three (3) institutions of government that create and implement federal policy; Analysis of the historical evolution and contemporary manifestations of the federal system; Analysis the various roles of interest groups in the United States in both historical and modern democratic processes; Assessing the impact of political parties on federal, state, and local government; and Analysis of the concept of diversity in American politics, to include gender, ethnicity, and age*

**CERTIFICATES  
Data Analytics,** George Washington University, Washington, DC February 2019Data science and analytics techniques in the decision-making process. Ability to store, clean and transform data. Improvements in the decision-making process by using and applying analytics techniques to interpret results. Design and implement computing infrastructure and algorithmic techniques for big data analytics. Explore the engineering foundations that propel the fields of data science and analytics. Gain hands-on experience with analytical tools for big data.

**Business Administration**, Georgetown University, Washington, DC May 2017

Skills to successfully manage an organization. Compare marketing plans. Recommend marketing approach to satisfy customer needs. Diagnose business and management problems. Formulate strategies to solve problems and achieve goals. Defend and communicate business plans. Interpret financial statements. Explain future and present values and discounted cash flows. Interpret key financial ratios. Summarize time value of money, investments, and capitalization.

**Project Management**, Georgetown University, Washington, DC May2017

**EXPERIENCE  
Account Manager** October 2018- Present **CACI International, Inc.** Pentagon, Arlington, VA

* Develop and manage relationships with organizations within the Head Quarter of the Department of Army (HQDA) such as Deputy Chief of Staff (DCS) G-1 (Personnel), DCS G-4 (Logistics), Office of Chief Engineers, Offices of Chief Public Affairs, Office of Chief Army Reserve and Office of Soldiers Physical Evaluation Board Counselor.
* Build a rapport with assigned organizations; understand their operational mission, and critical IT systems and capabilities.
* Validate customer requirements and proactively address issues with Joint Service Provider (JSP) service providers to ensure requirements are delivered according to published standards.
* Escalate problems with leadership if requirements are not addressed based on published standards.
* Prepare and submit requirements through JSP governance process as required.
* Utilize and document basic project planning principles when working agency requirements, to include:  
  - Steps to identify stakeholders and milestone development  
  - Requirement work products and deliverables

**Coordinator/Analyst** September 2017-September 2018 **CACI International, Inc.** Fort Detrick, MD

* Provide 24/7 Tier 1 support to the US military families, DoD personnel, and the general public.
* Primary responsibilities include: answering and responding to inbound calls/emails in a timely and professional manner, properly documenting those interactions in the appropriate tracking system, escalating issues that cannot be resolved in a timely manner, utilizing designated work instructions and related process changes. These issues can be sensitive in nature since they involve various activities and actions in support of Arlington National Cemetery (ANC).

**Assistant Manager** May 2016 – May 2017  
**Mattress Warehouse, Inc.** Rockville, MD

* Collaborated with store manager, provided daily sale report, and assisted 150 to 200 customers weekly
* Inducted and trained 15 new hires

**MILITARY SERVICE AND SECURITY CLEARANCE**

**Training and Team Supervisor** October 2014 – April 2016  
**United States Navy** Norfolk, VA

* Supervised Aviation fuel operations, trained and oversaw an operation work center of 15 members
* Managed logistics and safety requirements of over 100+ members;
* Conducted 2000+ hours of Aviation Fuel Security tasks to maintain spaces readiness.

**Aviation Quality Assurance Technician**  April 2012 – October 2014  
**United States Navy** Sasebo, Japan

* Executed and supervised fuel tests of over 25,000 samples with specific equipment prior servicing aircrafts
* Performed over 1000 hours of aviation fuels and security watch
* Advanced through increasingly responsible positions in aviation fuel equipment operation, maintenance, and safety
* Experienced in operational and maintenance of multi-million-dollar pumps and piping systems

**SKILLS**  
**Data Analytic Tools**: Excel, VBS, Python, Matplotlib, Geo-JSON, Pandas SQL, HTML/CSS, JavaScript (D3.js, Leaflet.js), API Interaction, Git/GitHub Tableau, Hadoop, R Studio, Machine Learning, and more.  
**Language:** Fluent in French

**PROFESSIONAL ORGANIZATION**  
Volunteer/Member of American Legion, Francis Scott Key (FSK) Post 11